



LOIS ROTH
FOUNDATION
FOR CROSS-CULTURAL DIALOGUE

Nomination Process

Every spring, the Department of State's Bureau of Educational and Cultural Affairs will internally circulate details regarding nominations for the **four Lois Roth Foundation Awards**. State Department supervisors are invited to submit nominations in all four categories, which must include:

1. Name, title and email address of the nominee;
2. Name, title and email address of the nominating supervisor;
3. Work location of the nominee;
4. Brief description of the role of the nominee at the overseas post or domestic ECA office;
5. Narrative (not to exceed two pages) describing the achievement(s) of the nominee and justifying the nomination.

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